

IDEE - University of Ideas

TERMS AND CONDITIONS

ART. 1 ELIGIBILITY

1.1 Application for all modules is open to professional candidates as well as members of the broader public, regardless of their nationality, social status, religion and sexual orientation.

ART. 2 APPLICATION SUBMISSION

2.1 The application form on this website should be filled out in its entirety (all mandatory fields are marked with a star, including personal details, cv/portfolio, motivational letter). The applicant will receive a submission confirmation via means of an automated e-mail.

2.2 All applications must be received by the deadline set specifically for each module. All deadlines are set at 11 pm Central Europe Time (CET).

ART. 3 SELECTION PROCESS

3.1 All applications submitted correctly will be evaluated by the UNIDEE team together with the mentor/s of the module, who will select the participants (numbers vary between modules, from a minimum of 6 up to a maximum of 12 participants, unless otherwise specified).

3.2 Selection results will be announced via e-mail within three weeks after the submission deadline.

3.3 Selected candidates are required to accept their place on the module/confirm attendance by paying the full module fee within one week after the selection e-mail was sent out. Failure to do so within this time frame, will be interpreted as a non-acceptance.

ART. 4 ATTENDANCE

4.1 Modules will take place at Cittadellarte - Fondazione Pistoletto, Via Serralunga 27, 13900, Biella, Italy.

4.2 Attendance to all module's activities is compulsory. Should a participant remain absent for more than approximately one third of the course, Cittadellarte reserves the right to deny subscription to any further modules.

ART. 5 FEES AND PAYMENT

5.1 The participation fee is generally set at 570€ (with exceptions) per person and includes:

- participation in the module's activities;
- single room accomodation (with shared bathroom) for six nights;
- half-board at the cafe-bistro *luogoComune* (five breakfasts and five lunches).

Notes:

- A full-board option is available at the cafe-bistro *luogoComune* at the cost of 55€, to be paid on location. This option must be pre-booked online;
- All extras shall be paid on location.
- A transaction fee of 25€ will be applied for payments via PayPal.

5.2 Payment must be received within one week of acceptance.

5.3 Payment, in the name or on behalf of the participant, will have to be made via PayPal through an online procedure, and are subject to a transaction fee of 25€ . Bank transfers are accepted only from Italian bank accounts.

5.4 Fondazione Pistoletto Onlus will issue a regular fiscal document which will be handed over during the module week.

ART. 6 WITHDRAWAL - CANCELLATION - REFUND

6.1 Should the participant desire to withdraw from the module, he/she will not be entitled to any refund and will have to pay the entire fee.

6.2 Exceptional cases. In the event of unforeseen circumstances (natural disasters, death of a spouse/child/close relative, serious illness), please contact directly the programme coordinator at unidee.admin@cittadellarte.it as soon as possible, or within 24 hours of the scheduled arrival in Biella.

ART. 7 MODULE CANCELLATION / RESCHEDULING / CHANGE OF MENTOR

7.1 Cittadellarte reserves its unquestionable right to reschedule or cancel a planned UNIDEE module and/or replace its mentor.

7.2 Should the module undergo any change, an e-mail notification will be sent to each participant.

7.3 Should the module be cancelled, Cittadellarte will refund the participation fee in its entirety and, when reasonable, any travel expenses already incurred in before the cancellation of the weekly module.

ART. 8 DISPUTES

8.1 Any dispute in any way connected to the present contract will be resolved by the Court of Turin.

ART. 9 PRIVACY

9.1 Information pursuant to art. 13 of legislative decree n. 196/30.6.2003, and following conventions.

Cittadellarte handles personal details in full compliance with legislative decree n. 196/30.6.2003.

The handling of personal details, which are treated with extreme confidentiality, is restricted to administrative purposes only (book-keeping, logistics, list compiling). The data and the material collected on the online platform can be used to create an archive with the aim of communicating (via e-mail, fax or ordinary mail) Cittadellarte's future activities proposals and initiatives. You will be able to gain access to the information in our possession and exercise your rights according to art. n. 7 of the law (updating, amendment, integration, cancellation, transformation or block of the data treated in violation of the law, opposition to the treatment of data, etc.) sending a written request to the person responsible for the handling at the address: amministrazione@cittadellarte.it.

Should you not wish to receive further information, please send an e-mail to amministrazione@cittadellarte.it stating "I do not want to receive any information from Cittadellarte – Fondazione Pistoletto" in the subject line.

Links to documents provided by the participants at the moment of signing up can be freely published by Cittadellarte within its www.cittadellarte.it/unidee website.